

**SCHOOL OF MANAGEMENT  
UPDATE FOR STAFF AND STUDENTS**

**USE OF THE NEW BUILDING / ATTACHED NEW FACILITIES**

**INTERIM OPERATING PROTOCOL – 18 JANUARY 2010 TO 26 APRIL 2010**

*(To be kept under review and may change in light of weather conditions and completion of outstanding works)*

The new facilities comprising of a new lecture theatre, 12 teaching rooms, management and law learning resource centre, catering and atrium are open from Monday 18 January, with some block teaching during that week and the full timetable commencing Monday 25 January 2010.

Staff have been very working hard to move everything across from the temporary arrangements that have been in place for the last 16 months, but inevitably there are still some areas which are not yet fully operational. Please bear with us whilst these are rectified. If you want to give any general feedback or highlight any aspects which need attention, we've set up a Blackboard discussion board ('New Build Feedback' in Organizations). We will then respond to your suggestions, and use this to keep you informed of developments.

Not all of the signage has been installed as yet, so we are putting some temporary signs up for directions to teaching rooms etc.

The current opening times are shown below – these will be reviewed and may be extended in the future.

**IT cluster room (EL1.02)** will be open the same hours as currently available in Cartwright Building:

<b>TERM TIME</b>		
Monday - Friday	Saturday	Sunday
07.00 – 21.30	09.00 - 1600	Closed
<b>OUT OF TERM TIME</b>		
Monday - Friday	Saturday	Sunday
07.00 – 18.30	09.00 - 1600	Closed

However during w/c 18 January, the room may be closed for some of the time due to unforeseen circumstances. Details will follow shortly.

The IT Cluster Labs in Cartwright no longer exist. In due course, there will be additional computers installed around the soft space in the atrium. The atrium and new build is wireless and there are a number of laptop bars.

**The Management and Law Library / Learning Resource Centre** will be available as follows:

Monday <b>AND</b> Friday	Tuesday, Wednesday, Thursday	Saturday	Sunday
08.45 – 17.30	08.45 – 19.00	10.00 – 14.00	Closed

**Seasons in the Atrium** will be open as follows:

Monday to Friday	Wednesday
08.30 – 16.00	Occasional opening to 19.30, depending on bookings

## **Teaching Facilities in the New Build**

There will be teaching in the MBA debating chamber (NB01.01), adjacent tutorial rooms NB01.02a, NB01.02b, NB01.03 and NB01.05 on the lower ground level; and NB0.18 to NB0.27 on Level 0 of the new build during this semester.

## **Lifts**

There are three new lifts. At the moment, only the one in the Learning Resource Centre between level 0 and level 1 is working. It is hoped that the other two which travel between the 3 floors will be operational soon.

## **Temporary walls**

There are some temporary walls between the atrium space and the new build. Unfortunately they have to remain there until the heating system is fully operational. Please take care when walking through.

## **Heating**

The new biomass heating system is installed but will not be operational probably for a couple of weeks (to be confirmed). In the meantime, the gas heating is working but not fully. Obviously the inclement weather we're currently experiencing is not helping. I apologise for the inconvenience and ask that you come prepared with additional clothing until this is fully operational.

## **UB Cards**

You will need your UB cards to get around the facilities. If you experience any problems, please contact Val Hutchings Val Hutchings [v.hutchings@Bradford.ac.uk] in the first instance.

## **Car Parking**

The Emm Lane car park will come back into use, but probably not until the end of February, when Quarmbly, the building contractor, will move off site. The car park will be made good, with additional disabled and motorcycle parking, and a delivery access road to the new build. There is a ramp from the car park to the Emm Lane building entrance.

## **The next stage of campus redevelopment**

The vacated Coach House building will become the Law School, with the academic offices moving from the Heaton Mount extension when the alterations are complete.

The vacated Yvette Jacobson building will be redeveloped for additional teaching and student space. More information will be available over the next few weeks.

It is anticipated that these works will be complete by the summer of 2010.

## **Enjoy**

I hope that you enjoy the new facilities once everything has settled in.

Lynn Stinson, Director of Administration  
15 January 2010