

**Cornerstones of Person-Centred Dementia Care
Dementia Care Mapping
Short Courses Booking Form 2011-2012
Division of Dementia Studies**

Bradford Dementia Group

This form should be read in conjunction with the course outlines available online at <http://www.brad.ac.uk/health/dementia/DementiaCareMapping/>. **Please read the cancellation conditions overleaf before returning the booking form.** All the courses on this form are at Heaton Mount Conference Centre, Bradford. For details of courses at other venues and for all enquiries, please see the Web site or contact the Bradford Dementia Group on +44 (0)1274 235726, e-mail dcm@bradford.ac.uk.

Completing the form

Each copy of the form should be used to book one person on, at most, one of each type of course: *Cornerstones of Person-Centred Dementia Care*, *Learning to Use DCM* and *Using DCM for Practice Development*. The form may be copied as often as needed. Please print clearly (if hand-writing the form) and tick all appropriate boxes. Completed booking forms should be returned to Events Bradford, Norcroft Centre, University of Bradford, West Yorkshire, UK, BD7 1DP, fax: +44 (0)1274 233218. Versions of the form designed to be completed electronically may also be emailed to events@bradford.ac.uk. **The form is to be completed personally by the student wishing to attend.**

**Cornerstones of Person-Centred Dementia Care
(three-day Foundation Course)**

Accommodation and full board

Tuesday 18 - Thursday 20 October 2011 (£499)	<input type="checkbox"/>	Two nights from Tuesday 18 October (£140), or	<input type="checkbox"/>
		Three nights from Monday 17 October (£215)	<input type="checkbox"/>
Tuesday 7 – Thursday 9 February 2012 (£499)	<input type="checkbox"/>	Two nights from Tuesday 7 February (£140), or	<input type="checkbox"/>
		Three nights from Monday 6 February (£215)	<input type="checkbox"/>

Learning to Use DCM (Basic User Status)

Accommodation and full board

Tuesday 20 September – Friday 23 September 2011 (£630)	<input type="checkbox"/>	Three nights from Tuesday 20 September (£215), or	<input type="checkbox"/>
		Four nights from Monday 19 September (£291)	<input type="checkbox"/>
Tuesday 8 November - Friday 11 November 2011 (£630)	<input type="checkbox"/>	Three nights from Tuesday 8 November (£215), or	<input type="checkbox"/>
		Four nights from Monday 7 November (£291)	<input type="checkbox"/>
Tuesday 6 March - Friday 9 March 2012 (£630)	<input type="checkbox"/>	Three nights from Tuesday 6 March (£215), or	<input type="checkbox"/>
		Four nights from Monday 5 March (£291)	<input type="checkbox"/>
Tuesday 12 June – 15 June 2012 (£630)	<input type="checkbox"/>	Three nights from Tuesday 12 June (£215), or	<input type="checkbox"/>
		Four nights from Monday 11 June (£291)	<input type="checkbox"/>

**Using DCM for Practice Development
(Advanced User Status)**

Accommodation and full board

Tuesday 13 - Thursday 15 September 2011 (£530)	<input type="checkbox"/>	Two nights from Tuesday 13 September (£140), or	<input type="checkbox"/>
		Three nights from Monday 12 September (£215)	<input type="checkbox"/>

Attainment of DCM Basic User Status is a prerequisite for attending the 'Using DCM for Practice Development' course. If you are not booking a 'Learning to Use DCM' course on this form, but are applying for 'Using DCM for Practice Development', please state:

Date of *Learning to Use DCM/DCM Basic* course attended:..... Venue/place:.....

Organisation running the *Learning to Use DCM/DCM Basic* course:.....

Please inform us of any requirements regarding diet, disability, communication etc:.....

Please tick if you would like us to contact you about these requirements

Please send me a list of local hotels

Contacts

Booking enquiries should be directed to Events Bradford, telephone: +44 (0) 1274 233217, fax: +44 (0) 1274 233218, email: events@bradford.ac.uk. For enquiries about course content or the work of the Group, please contact Jean Martin on dcm@bradford.ac.uk or +44 (0) 1274 235726.

Cancellation Conditions

Cancellations must be made in writing (faxes and email accepted) to Events Bradford. For places cancelled by the Monday four weeks before the start of the course, the full course fee and any accommodation charges will be refunded. Between the following Tuesday and the second Monday before the course, inclusive, a charge of 50% of the fee and accommodation costs will be made. After that day, or for non-attendance, the full amount will be payable.

Attending the course

Participants are expected to attend all sessions and to ensure that their travel arrangements allow them to stay until the end of the final day. Participants who fail to attend the whole course will not receive Certificates of Attendance. It may be possible to extend your stay at Heaton Mount by telephoning the venue's Reception on +44 (0) 1274 234485 or by emailing

heatonmount@bradford.ac.uk. Alternatively, we can supply a list of local hotels.

Surname: Forename: Ms/Mr/Dr etc:

Organisation: Job title:

Address for correspondence – please give an address at which you can receive mailings between three and four weeks before the start of the course (twelve weeks in the case of *Using DCM for Practice Development*). Instructions will also be faxed to overseas participants who give a fax number:

.....

Postcode:

The above is my organisation's address

Telephone: Fax:

Email:

Payment

This booking will be paid for by: Me personally (*payment required two weeks before start of course*)

My organisation (*please write below the name, address and postcode of the person or department responsible for payment*)

I enclose a cheque for £..... (*made out to University of Bradford*)

or

I wish to pay by credit card
(*please do not give card details on this form; instructions on how to pay will be sent with confirmation of booking*)

or

Please invoice my organisation quoting order number

I have read, and agree to, the cancellation conditions shown above.

If completing this form electronically, please re-type your full name to indicate your agreement. The PDF version of this form allows the use of a self-signed digital certificate.

Student signature:..... Date:

Please ensure both sides are completed and return to:
Events Bradford, Norcroft Centre, University of Bradford, West Yorkshire, UK, BD7 1DP
Fax: +44 (0)1274 233218, Email: events@bradford.ac.uk.