

School of Management (SoM) student academic merit tuition fee bursaries – open competition

1. Scope of the scheme

1.1 The bursaries are restricted to new entrants to the SoM's MBA programmes, beginning September 2011 and January 2012. These programmes are:

- Full-time MBA
- Executive part-time MBA
- Full-time Accelerated MBA

A bursary will not be awarded for study on:

- a Distance Learning version of a SoM MBA course; or
- a programme delivered at or by a SoM collaborative partner; or
- a course at the SoM being repeated by the applicant.

1.2 The bursaries are available for first registration in AY2011/12 only. If a recipient of a bursary is unable or chooses not to begin studies in September 2011 or January 2012, his/her bursary cannot be carried forward to first registration in another session. Likewise, if after first registration, a recipient of a bursary is unable or chooses not to continue with her/his studies for the whole session, the bursary cannot be carried forward to a subsequent session.

1.3 A bursary may not be transferred to a course at another UoB School but a recipient may transfer the bursary between eligible courses at the SoM.

2. Eligibility to apply

Before applying for a bursary, a candidate must:

- a) have submitted a formal application for admission to an eligible MBA course at the SoM; and
- b) have been allocated a UB number; and
- c) possess or expect to possess qualifications that satisfy the normal entry requirements for the MBA; and
- d) be in receipt of an official offer of admission to an eligible MBA course at the SoM, commencing September 2011 or January 2012 (this includes an offer that is subject to academic conditions *eg* appropriate IELTS result).

3. Amounts of bursaries

Bursaries will be awarded at the discretion of the SoM solely for the part payment of UK/EU tuition fees which in AY2011/12 total:

f/ t MBA £22,450; Executive (p/t) MBA £18,950 ; f/t Accelerated MBA £24,950

Bursaries shall be awarded to individual candidates in the range of £1,000 (minimum) to £5,000 (maximum); decisions about the amount of each bursary anywhere within these limits is solely at the discretion of the SoM.

4. Criteria for award of a bursary

4.1 Each bursary shall be awarded competitively on academic and professional merit as determined by the SoM, in the light of:

- a) the completed application file; and
- b) the application letter.

No other criteria will be taken into consideration when making an award of a bursary (*ie* the bursaries are not means tested)

4.2 To be considered for a bursary, the candidate must submit in addition to the normal application for admission:

a) a letter explaining how far and with what consequences, corporate social responsibility/ethical considerations have featured in his/her experience of management practice; which letter is

- i) original *ie* a piece of work not already written/submitted for academic assessment in any other context;
- ii) the applicant's own work;
- iii) written in the English language *ie* not a translation of the same text in another language;
- iv) no more than 1500 words and no less than 1200 words in length, typed in MS-Word, Times New Roman font, 11pt; submitted by e-mail as an attached file

AND

b) a covering letter, quoting the candidate's UB number and affirming that the essay is entirely the applicant's own, original work
by e-mail to applymba@bradford.ac.uk

NOTE

The subject of the letter has been specified to reflect that the SoM welcomes applications from candidates from any disciplinary/managerial background, and the subject is intended to be accessible to all eligible candidates. This is the only eligible subject: no alternatives, substitutions or variants will be eligible for consideration. No additional comment or advice on this subject will be provided by the SoM, and no material supplementary to the letter may be submitted/ considered.

4.3 The SoM reserves absolute discretion with respect to the judgement of the academic/professional merit of individual applicants, and with respect to the number of bursaries awarded, up to a maximum of 17 awards for September and January entries.

4.3 To take up the bursary, the recipient must have satisfied all conditions of the University's formal offer of admission, prior to first registration.

5. Timetable

5.1 Eligible candidates are encouraged to apply as soon as possible because the number of bursaries is limited.

5.2 Awards will be announced by 31 July 2011, unless there remain bursaries which have not been allocated by that date.

6. Revocation of bursary

6.1 A bursary may be revoked if:

- a) subsequent to award, there is evidence that the essay was not the applicant's own work; or
- b) the recipient fails to make adequate academic progress during the AY2011/12; as determined by the Associate Dean for the MBA programme.

7. Disputes and complaints

7.1 Applicants are responsible for ensuring that they have complied with the rules and procedures governing the bursary competition.

7.2 In cases of dispute or complaint about the operation of the procedures for award of a bursary, the applicant may apply for procedural review of the decision. Such application will be referred to the Dean of the SoM or her nominee for consideration.

7.3 In cases of dispute or complaint about the operation of the procedures for a bursary once awarded, a properly registered student in good standing is eligible to invoke the UoB's current regulations and procedures.

Applicants are advised that they are responsible for making adequate financial provision for covering the costs of tuition fees and maintenance, in advance of registration and regardless of any bursary award.