

Student Accommodation and Living Guide

2018 - 2019



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DISABILITY SERVICE ENQUIRIES

Tel: 01274 233739
Email: disabilities@bradford.ac.uk

GENERAL COURSE ENQUIRIES

Tel: 0800 073 1225
Email: enquiries@bradford.ac.uk

COUNSELLING SERVICE ENQUIRIES

Tel: 01274 235750
Email: counselling@bradford.ac.uk

The University of Bradford - **Confronting Inequality: Celebrating Diversity™** The University of Bradford is committed to promoting equality, diversity and an inclusive and supportive environment for students, staff and others closely associated with the University in conformity with the provisions of its Charter.

We at the University of Bradford are committed to providing students with a safe and responsible social life, which is demonstrated by our involvement with the NUS Alcohol Impact programme and our increasing range of alcohol-free social activities. For a statement detailing our aims, please visit www.bradford.ac.uk/alcohol-impact

The contents of this publication represent the intentions of the University at the time of printing. The University reserves the right to alter or withdraw courses, services and facilities as described in this booklet without notice and to amend Ordinances, Regulations, fees and charges at any time. Students should enquire as to the up-to-date position when applying for their course of study. Admittance to the University is subject to the requirement that the student complies with the University's admissions procedures and observes the Charter and Statutes and the Ordinances and Regulations of the University.

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2522/1,500/04/2018



Award-winning,
eco-friendly
student
accommodation



GENERAL ACCOMMODATION ENQUIRIES

Accommodation Services
"The Orchard"
The Green
University of Bradford
Bradford
West Yorkshire
BD7 1BS, UK
accommodation@bradford.ac.uk
tel: 01274 234890
www.bradford.ac.uk/accommodation/

We can arrange for this material to be transcribed into an accessible format such as Braille, large print, E-text (compatible with screen-reading software) or digital audio such as CD.

Please contact
Accommodation Services on
01274 234890

Introduction to The Green

The Green, our award-winning student village, is situated right at the heart of the University's City Campus, and just a short walk from the city centre.

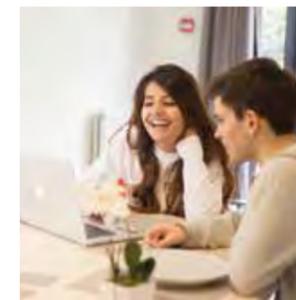
It is sociable, secure, and one of the most sustainable developments of its kind in the world.

Living in The Green puts you at the heart of student life. It's just a minute from the Students' Union, the library, and your morning lectures!

The Green is arranged as a small village, offering townhouses or apartment living spaces. You'll be part of a community, with wardens and ambassadors on hand to help whenever you need them, and regular social events – all adding to the community spirit felt throughout the student village.

You are guaranteed a place at The Green in your first year, providing you apply in time.

Our first-year students usually choose to make The Green, our award-winning on-campus £40m student village, their home.



4th greenest
campus in the
world, and
2nd in the UK

UI GREENMETRIC WORLD
UNIVERSITY RANKINGS 2017



REGISTERED MEMBER OF THE
UNIPOL CODE OF STANDARDS

unipol®

REGISTERED MEMBER OF
THE NATIONAL ANUK CODE

NATIONAL
CODE
assured accommodation



£40m
Development



1,000+
Student bedrooms



34
Townhouses



103
Apartments



10
Minutes' walk from
the University to
the city centre

City Campus Accommodation – The Green

Once you've applied for your course you need to find the best student accommodation for you.

Our on-campus student village, The Green, is right in the heart of the action. We offer a strong support service and have tons of social activities on offer, so you'll quickly make new friends and settle into university life.

A welcoming student village

The Green provides a hugely welcoming and sociable environment for students living away from home for the first time, getting your student journey off to the perfect start.

Based on the City Campus, The Green puts you right at the heart of student life - close to the University's academic departments, student facilities, support services and social activities.

Our Green Ambassadors run a whole host of fun and friendly events throughout the year. The Accommodation Team and the Warden Team are always on hand for advice and information.

We recommend that new students live in The Green for their first year. This allows you to live in a supportive environment while you adjust to living away from home and settle in to your academic studies.

You will be guaranteed a place at The Green during your first year, providing you apply before the specified time.



Truly Green

Here at Bradford we have long been recognised for our eco-friendly credentials, and our University campus has been rated the 4th greenest in the world, and 2nd in the UK, in the latest UI GreenMetric World University Rankings 2017.

The Green is one of the most sustainable developments of its kind in the world, making the most of natural resources like solar power and rainwater, and costing very little to heat and light.

Buildings are arranged as a small village, with rooms available either in apartments with six en-suite bedrooms or in 12-bedroom townhouses.

The village is a unique example of sustainable building design, and the first student residential project in the country to achieve the BREEAM accolade of 'outstanding'.



Student Lounge



The Orchard

At the centre of the village is The Orchard, a central hub housing the Accommodation and Management Office, a launderette, and our new Student Lounge. The Student Lounge opened in November 2017, and offers a social space where students can get together and relax - it's equipped with PS4 Consoles, Table Football and Giant Jenga, and provides internal and external seating. The Orchard overlooks a biodiversity pond, and The Green offers a host of places to meet, socialise and relax within its attractive landscaped gardens.

Single-gender accommodation

Accommodation at The Green is mixed gender, but some houses or flats may offer single-gender accommodation. When you apply for accommodation, this is one of the options you can select (though this cannot always be guaranteed). With this option you will live in a flat or house with people of the same sex. **Please be aware that visitors coming to the flat or house between the hours of 8am and 11pm may be of any sex.**



Support for students with a disability

We have a range of adapted rooms available at The Green. Should students have particular requirements, these can be discussed with our Disability and Accommodation teams to ensure that on arrival everything is in place.

Viewings of the accommodation can be arranged on an individual basis.

Support for Care Leavers

The University recognises that for students leaving care it can be important to have accommodation 52 weeks of the year and for the full period of the course.

Accommodation Services will ensure that where needed this is supplied, and will liaise with Social Services in relation to rent payments when necessary.



No. 2

in the UK for
eco-friendly attitude

INTERNATIONAL STUDENT
BAROMETER, AUTUMN WAVE 2017



*I have gained not only
my independence but
also great friends.*

SHELBI HAWKSWORTH,
BSC COMPUTER SCIENCE

Types of accommodation at The Green

FURTHER INFORMATION

Rent – £110.18 per week
Includes all utilities, internet and WiFi
Possessions insurance to a value of £5,000
24-hour security and CCTV
Out of hours Warden Team
Green Ambassadors
Student Lounge

TOWNHOUSE

Townhouses consist of 12 bedrooms and six bathrooms, with two bedrooms sharing one bathroom. On the ground floor of the houses there is a shared kitchen/dining-living area.

Your bedroom will be:

- Light and airy
- 346cm length - 260cm width - 216cm height
- Fully furnished with:
 - Fitted bed unit with base with under-bed storage
 - 1067mm x 2058mm mattress and protector
 - Fitted wardrobe with hanging and shelf space and mirror inside wardrobe door
 - Desk unit and drawers
 - Bookshelves
 - Curtains
 - Waste bin
 - Pin boards
 - Fully carpeted
 - Hard-wired internet and up to 100 Mbps WiFi

Your bathroom will have:

- Shower unit
- Shower curtain
- Toilet
- Wash handbasin
- Towel rail
- Shelf
- Hooks
- Non-slip floor

Your Open Plan Kitchen/Dining-Lounge Area

This area is shared by 12 students living in the house, with a large kitchen/dining and lounge area that backs onto an outside patio area.

Your kitchen area will have:

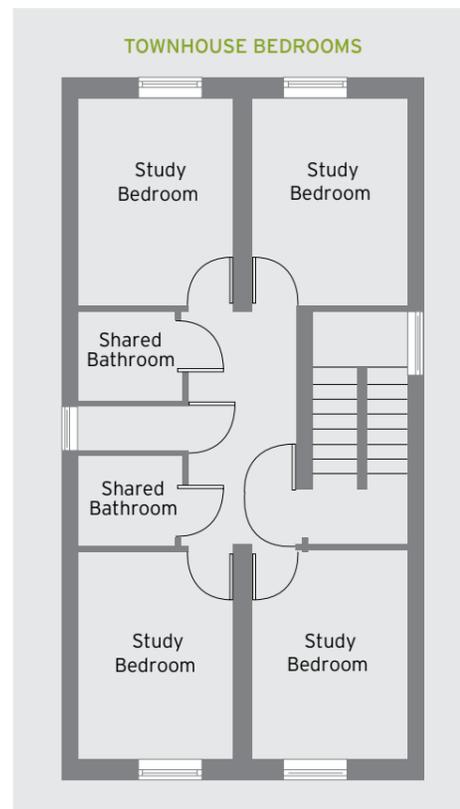
- Fitted base and wall cupboards
- 3 fridge freezers
- 2 sinks and drainers
- 2 kettles
- 2 toasters
- 2 microwaves
- 2 ovens and hobs
- Ironing board and iron
- Vacuum cleaner
- Mop and bucket
- Sweeping brush and dust pan
- Energy monitor
- Pan stand
- Linoleum floor
- General waste and recycling bins
- Window blind

Your dining area will have:

- Table
- Dining chairs

Your living area will have:

- Coffee table
- Comfortable seating
- Window blinds
- Patio door curtain



FURTHER INFORMATION

Rent – £119.21 per week

Includes all utilities, internet and WiFi

Possessions insurance to a value of £5,000

24-hour security and CCTV

Out of hours Warden Team

Green Ambassadors
Student Lounge

EN-SUITE APARTMENTS

Flats consist of six en-suite rooms with shared open plan kitchen/dining-living area.

Your bedroom will be:

- Light and airy
- 346cm length - 294cm width - 236cm height
- Fully furnished with:
 - Fitted bed unit with base and under-bed storage
 - 4ft-wide mattress and protector
 - Fitted wardrobe with hanging and shelf space and mirror inside wardrobe door
 - Desk unit and drawers
 - Bookshelves
 - Curtains
 - Waste bin
 - Pin boards
 - Fully carpeted
 - Hard-wired internet and up to 100 Mbps WiFi

Your en-suite Bathroom will have:

- Shower unit
- Shower curtain
- Toilet
- Wash handbasin
- Towel rail
- Shelf
- Hooks
- Non-slip floor

Your kitchen area will have:

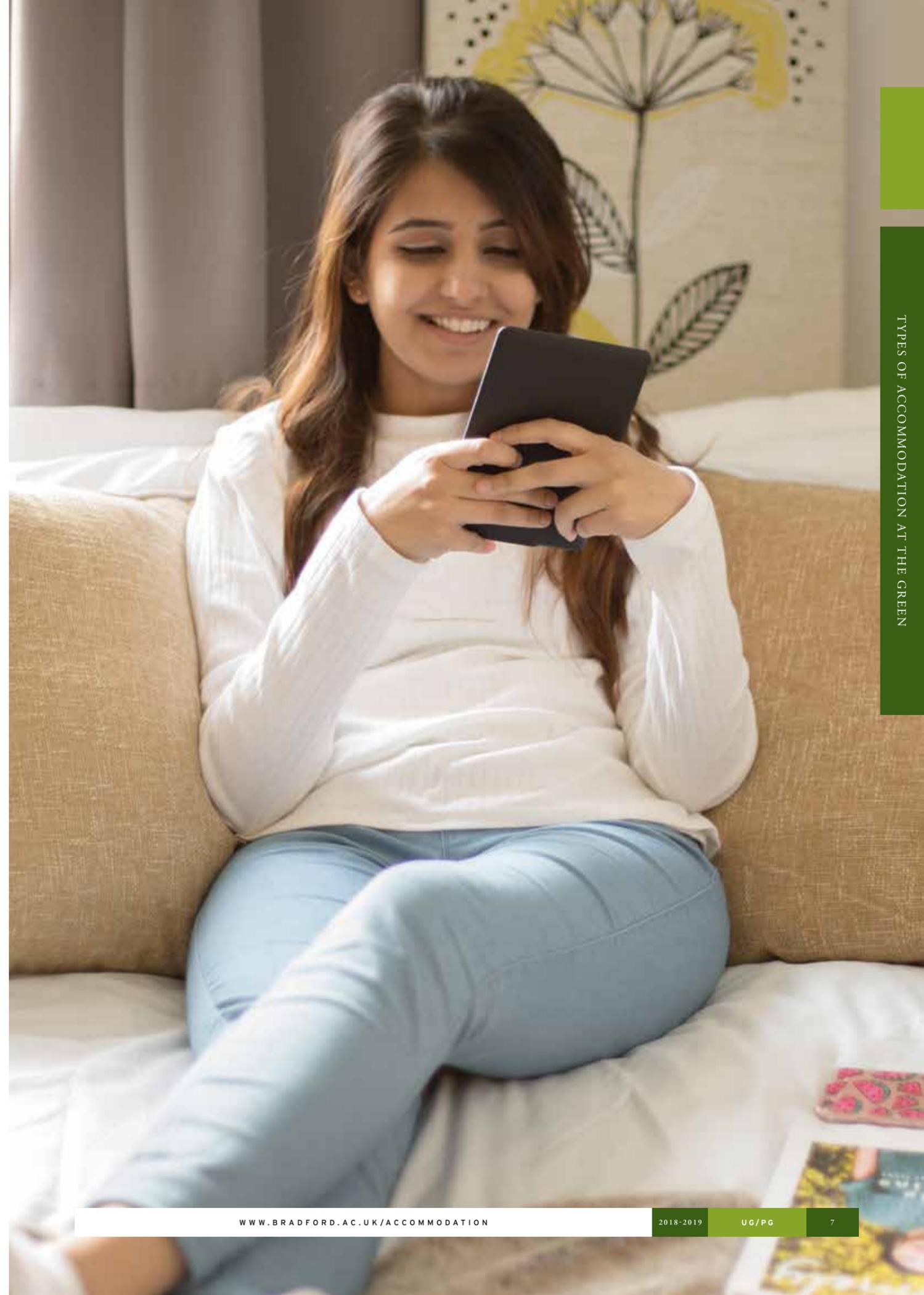
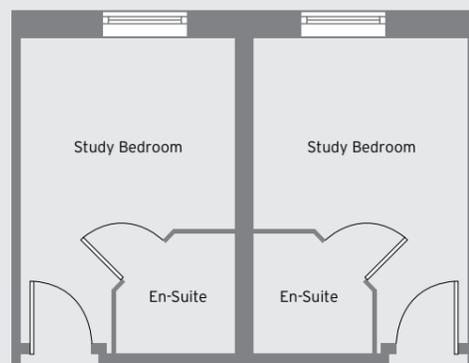
- Fitted base and wall cupboards
- 2 fridge freezers
- 1 sink and drainer
- 1 kettle
- 1 toaster
- 1 microwave
- Oven and hob
- Ironing board and iron
- Vacuum cleaner
- Mop and bucket
- Sweeping brush and dust pan
- Energy monitor
- Pan stand
- Linoleum floor
- General waste and recycling bins
- Window blind

Your dining area will have:

- Table
- Dining chairs

Your living area will have:

- Coffee table
- Comfortable seating
- Window blinds

APARTMENT BEDROOMS



Accommodation and living costs at The Green

Top 5

in the UK for living costs, accommodation costs and financial support

INTERNATIONAL STUDENT BAROMETER, AUTUMN WAVE 2017

Rent charges at The Green 2018/19

Tenancy Periods		42 Weeks	51 Weeks	1st Semester	2nd Semester
Tenancy Dates:	From To	15.09.18 05.07.19	15.09.18 06.09.19	15.09.18 18.01.19	20.01.19 05.07.19
Room Type:	Weekly Charge:	Total Charge:	Total Charge:	Total Charge:	Total Charge:
En-suite apartments	£119.21	£5,006.82	£6,079.71	£2,145.78	£2,844.01
Townhouse	£110.18	£4,627.56	£5,619.18	£1,983.24	£2,628.58

Rent payments

On accepting your room offer you will have to pay a Rent Pre-payment of £250; this is deducted from the first rent instalment. PLEASE NOTE THAT THIS IS NOT A DEPOSIT.

Payment options:

Either

A: Payment in full:

- 42-week & 51-week tenancies by 08.10.18
- 1st semester tenancies by 08.10.18
- 2nd semester tenancies by 28.01.19

Or

B: Payment by instalments:

- 42-week & 51-week tenancies: 08.10.18 / 14.01.19 / 15.04.19
- 1st semester tenancies: 08.10.18
- 2nd semester tenancies: 28.01.19 / 15.04.19

Note: Students in receipt of a monthly bursary or scholarship can arrange alternative payment plans; please contact the Accommodation Team to discuss this.

For more information please contact: accommodation@bradford.ac.uk

Living costs

When budgeting for your life at university you need to consider your finances carefully. Budget for your rent, food, items of clothing, course materials and socialising.

You will have initial costs of buying bedding, towels, crockery, pans, utensils and cleaning materials as well as needing funds to live on until your student maintenance loan/grant comes through. If you applied early for your student finance, it should come through into your bank account within a few days of enrolling at the University.

When you receive your maintenance loan, ensure you make your rent payment first.

Laundry charges

The on-site laundry is excellent value.

Large washers/dryers:

- £2.30 per wash
- £2.60 Super wash
- £1.50 per dryer



REGISTERED MEMBER OF THE UNIPOL CODE OF STANDARDS



REGISTERED MEMBER OF THE NATIONAL ANUK CODE



The Green follows a distinct set of standards for our student accommodation, called the ANUK/Unipol National Codes. The purpose of these Codes, membership of which is voluntary, is to provide students with professional housing services.

The standards chosen for the Codes reflect a balance of common sense obligations and responsibilities between landlords and tenants. They also reflect established best practice in the sector and are based on what an average student and their parents would expect of a good-quality housing supplier. The standards are supported by the voice of students themselves through the National Union of Students.

What does being a member of the Codes mean?

- both parties can enjoy the benefits of good standards of housing management and practice
- misunderstandings and disputes are reduced
- where problems do occur, they can be promptly resolved, and where they are not the Codes operate an independent complaints procedure



Top 3

in the UK for visa support,
and for international
student support

INTERNATIONAL STUDENT
BAROMETER, AUTUMN WAVE 2017



*The support and help I
received from the staff at
The Green was amazing.*

PRISCILLA ADDAI,
CLINICAL SCIENCES

Supporting you

24-hour student support

During your time at the University there is a whole range of support services available to help you through student life and independent living. There is always someone available for you to speak to about any problems you may be having.

Accommodation Team

The team is available Monday to Friday from 7am - 7pm. Students can drop into reception at The Orchard for general queries or concerns, and can also make an appointment to see the Accommodation Services Manager or Assistant Manager. Managers are also available out of normal working hours for emergencies.

Security Team

Security in The Green is very good. Staff in the University's experienced Security Team provide security services to The Green and are available 24 hours a day every day of the year. CCTV is fitted throughout the site and monitored in a sophisticated monitoring hub.

MyBradford

The MyBradford student support service is a one-stop information point for a whole host of services and enquiries. It is located on the ground floor of the Richmond Building, adjacent to the Atrium, at the City Campus and is staffed Monday to Friday 8.30am - 5pm (closed Wednesdays 1 - 2.30pm).

International Student Adviser

Our International Student Adviser holds regular drop-in sessions to offer advice and support to International and EU students.

Counselling Service

Based in Student Central
Available Monday to Friday
Tel: 01274 235750
Email: counselling@bradford.ac.uk

Disability Service

Based in Student Central
Available Monday to Friday
Tel: 01274 233739
Email: disabilities@bradford.ac.uk

Students' Union Advice Centre

Based in Student Central
All students are automatically members of the Students' Union; the Advice Centre is here to support you with any personal, money, visa or other issues.

Find out more at www.bradfordunisu.co.uk



The Warden Team

A team of Wardens live in the accommodation and are here to offer advice and information to help and support students settling into university. The team consists of two senior wardens and four student wardens who between them provide cover from 5pm - 7am Monday to Friday and throughout the weekend.

CONTACT US

Wardens are available in Reception, The Orchard, between 5 - 7pm Monday to Friday during term time. If you need support, have a query or just need advice, call in and have a chat.

You too could be a Warden - enquire at the Orchard Reception for further details.

The Green Ambassadors

Living at The Green means you'll be a part of a close-knit community. Our Green Ambassadors are a team of students that organise social events, trips, competitions and games - so you'll have plenty of opportunities to meet new people and make lots of friends. They also collect feedback from residents and attend regular meetings to represent the student voice.

Volunteering as a Green Ambassador is not only a chance for you to gain transferable skills and meet new people, it will also form part of your Higher Education Achievement Report (HEAR), providing details of your extracurricular activities, achievements and roles to future employers.



I chose to live in The Green in my first year because so many people do. It has a very chilled atmosphere and it's a good place to settle into university life and life in Bradford.

AUGUSTINE ONAFEKO,
BENG MECHANICAL
ENGINEERING

I loved living at The Green. I made so many friends there, we had one day every week where we would all sit together, eat and binge-watch TV shows.

ITA RAZAK,
MPHARM PHARMACY

The Green Online Application Process

To access the online application you will need your University of Bradford Student ID number. This will be shown on your course offer letter.

Making your application

Apply online by following the details below

Making your online application

1

Go to www.bradford.ac.uk/accommodation follow the link to the online application form

2

Register for the online application service (you will need your University ID Number)

3

An email with a validation code will be sent to you

4

Go back to the online system and put in your validation code. You can then make your application

5

When you are happy with your application - submit

6

You will receive an email acknowledging your application

7

You will now be able to track your application's progress

Your online contract

1

A provisional room offer will be made to you through the online system

2

To view the room offer go back on to your online account

3

Click on to e-Contracts to view the offer and terms and conditions (it is important that you read the Terms and Conditions)

Accepting your offer - once you accept the offer it is legally binding

To accept the offer - follow the instructions on the online page

Please Note

Students with an **Unconditional** offer for a place of study have **7 days** to respond to the room offer

Students with a **Conditional** offer for a place of study have to respond by **FRIDAY 24 AUGUST 2018**

INTERNATIONAL STUDENTS, PLEASE HAVE YOUR VISA IN PLACE BEFORE ACCEPTING YOUR ROOM OFFER



Frequently Asked Questions



What do I need to bring with me?

Remember you are moving into a new "home" so you need to bring all the essentials: pillows, duvet, bedding, towels, crockery, cutlery, pans, cooking utensils, cleaning materials and cleaning cloths, toilet rolls, etc.



Can I bring a TV and do I need a licence?

Yes, you can bring a TV or watch on your computer, and you will need to provide a TV licence.



Can I end my tenancy early?

No - you have entered into a legally binding agreement.



Can I have mail/parcels delivered?

Yes, letters will be delivered to your flat/house letterbox, an email will be sent to you when a parcel arrives.

Please ensure that parcels are not of an unreasonable size or weight.



What is the security like?

24-hour security with regular patrols and CCTV so there is always someone available if assistance is needed. Student safety in halls is very important to us and students share in that responsibility.



Who does the cleaning?

Students clean their houses/flats. There is no cleaning service provided into flats and houses. Cleaners are employed to clean stairs and lift areas in the en-suite blocks.



Can I live in a single-sex area?

On the application form you are given preferences to select, and one of these is single-gender accommodation (see page 3). We will do our best to allocate you to the type of area you request, but depending on how late you apply this cannot always be guaranteed.



Are meals provided?

No, halls are self-catering, but there are catering outlets on site that offer good-quality food at competitive prices and shops are nearby.



Is there car parking available?

Yes - a permit can be purchased for £350, which allows you to park at The Green.



Can I bring my bike?

Yes - bike storage areas are available.



Where can I do my laundry?

In the on-site launderette facility, in The Orchard.

£2.60 - Super wash
£2.30 - wash
£1.50 - dry



How quickly can I connect to the internet when I arrive?

Immediately you move into your room. Information is provided in your welcome pack.



Can I arrive early?

You must contact the Accommodation Team accommodation@bradford.ac.uk They will confirm if your room will be available. **Please note you will be charged for any additional nights.**



What about insurance for my things?

Insurance is provided up to a value of £5,000. More information is provided on arrival.



Can I bring a pet?

No - pets are not allowed in the accommodation.



Do I need to move out at Christmas and Easter?

No - your room is yours for the full tenancy period.



Can I use perfumed candles and incense sticks?

No, these are a fire risk and are not allowed.



Do I have to pay Council Tax?

No - if needed, a letter stating this can be obtained from The Hub.



Where is the Student Health Service?

Located at Laisteridge Lane, just 5 minutes' walk from City Campus and The Green.

Private accommodation

FURTHER INFORMATION

ACCOMMODATION BUREAU
CONTACT DETAILS
Housing Hub, Richmond Building,
University of Bradford
01274 235899
info@unipol.bradford.ac.uk
www.unipol.org.uk/bradford

Opening hours
Monday to Friday
11am - 4pm



If living in University-managed/owned halls is not for you, then we advise you to search for accommodation through Unipol Student Homes and select a property which is part of the **Unipol Code** (see page 8).

Unipol Student Homes

Unipol is a charity that helps students find the best housing they can to increase standards in the private rented sector. The service is free and there is an excellent choice of accommodation from shared houses and flats, bedsits and studios to rooms in larger developments.

Unipol are impartial experts and can help students with house hunting-related problems through their drop-in service. They also operate the Unipol Code which accredits accommodation to ensure that it is well-managed, safe and secure.



Unipol Codes
accredit almost
5,000
bed spaces in shared
houses and larger
developments in Bradford



Take a virtual
tour around
our campus
[www.bradford.ac.uk/
virtual-experience](http://www.bradford.ac.uk/virtual-experience)



**GENERAL
ACCOMMODATION ENQUIRIES**

Accommodation Services
“The Orchard”, The Green
University of Bradford
Bradford, West Yorkshire
BD7 1BS, UK
accommodation@bradford.ac.uk
tel: 01274 234890
[www.bradford.ac.uk/
accommodation/](http://www.bradford.ac.uk/accommodation/)