Undergraduate and Postgraduate Individual Module Application Form

Please scan and email completed application forms to: admissions-life@bradford.ac.uk. Alternatively, return by post to Admissions Office, The Hub, University of Bradford, Richmond Road, Bradford, West Yorkshire, BD7 1DP.

Personal Details

<table>
<thead>
<tr>
<th>Title</th>
<th>Mr/Mrs/Miss/Ms/Other (please specify)</th>
<th>Forenames</th>
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<tbody>
<tr>
<td>Surname</td>
<td></td>
<td>Previous surname (if applicable)</td>
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<td>Home address</td>
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<tr>
<td>Contact number</td>
<td></td>
<td>Date of birth</td>
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<tr>
<td>Email</td>
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<td>Work address</td>
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<td>Email</td>
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<tr>
<td>Job title</td>
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Do you practice Optometry in the Yorkshire & Humber region?

University of Bradford Student Number (if known)

Nationality

Country of Birth

Country of Residence

Module Choice

Module applied for:

Start Date (if known):
### Previous Qualifications

Please provide a copy of relevant certificates and transcripts.

<table>
<thead>
<tr>
<th>Course/qualification</th>
<th>Institution</th>
<th>Result and level of study</th>
<th>Date awarded/attended</th>
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### Do you have any criminal convictions?

Yes  [ ]  No  [ ]

Please see attached sheet for further details.

### Personal Statement

Please provide a summary detailing any other relevant experience in support of your application.

### Disability

To help us make sure that disabled students get the adjustments they are entitled to, it would be helpful if you could tick the option that best describes your situation.

<table>
<thead>
<tr>
<th>No disability</th>
<th></th>
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<tbody>
<tr>
<td>Specific learning disability, e.g. Dyslexia, Dyspraxia, AD(H)</td>
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<td>Blind / partially sighted</td>
<td></td>
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<tr>
<td>Deaf / hearing impairment</td>
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<td>Wheelchair user / mobility difficulty</td>
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<tr>
<td>Personal care support</td>
<td></td>
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<td>Mental health difficulty</td>
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<td>Autistic spectrum disorder / Asperger syndrome</td>
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<tr>
<td>Unseen disability e.g. diabetes, epilepsy</td>
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<tr>
<td>Multiple disabilities</td>
<td></td>
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<tr>
<td>Other disability not listed</td>
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Criminal convictions

To help the University of Bradford reduce the risk of harm or injury to their students and staff caused by the criminal behaviour of other students, they must know about any relevant criminal convictions that an applicant has. Please read the following carefully.

If you have a relevant criminal conviction that is not spent, please tick the 'YES' box; otherwise tick the 'NO' box.

You do not need to provide any details of your conviction now. However, the University may ask you to provide further information at a later stage.

What is a relevant criminal conviction?
Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

What is the Rehabilitation of Offenders Act 1974?
The Rehabilitation of Offenders Act 1974 aims to help people who have been convicted of certain criminal offences and have not re-offended since being convicted. If the person does not re-offend during their rehabilitation period their conviction becomes 'spent'.

Additional notes: for applicants to courses in health, social work and courses involving work with children or vulnerable adults, including the elderly or sick people.

If you have a relevant unspent criminal conviction (see guidance above) you must tick the box. However, you should be aware that courses in teaching, medicine, dentistry, health, social work, veterinary medicine, veterinary science and courses involving work with children or vulnerable adults, including the elderly or sick people, are exempt from the Rehabilitation of Offenders Act 1974 and different rules apply with regard to criminal convictions.

You should also be aware that for these courses:

1. the university may ask you to agree to a criminal record check and, if they do so, you must comply.
2. the university will send you the appropriate documents to fill in. Where this document comes from will depend on the location of the college or university you are applying to; see the table below.
3. the information that will be revealed by the criminal record check will vary depending on the type of check required, however, it is likely that, for these courses, the university will require either a 'Standard' or an 'Enhanced' criminal record check and either of these checks will reveal spent convictions as well as unspent convictions, cautions (including verbal cautions), reprimands, final warnings and bind-over orders, irrespective of when these occurred.
4. this means that if you have a criminal conviction, spent or unspent, this information will be made known to the university as part of the criminal record check.
5. if the criminal record check reveals that you have had a conviction, caution, reprimand, final warning or bind over, the university will need to assess your fitness to practise in the profession to which you are applying. Applicants to medicine, for instance, need to be aware that the General Medical Council will not permit students deemed unfit to practise to be entered on the Medical Register and so they will not be able to practise as doctors. Similar restrictions might be imposed by other professional bodies such as, but not limited to, those connected with law, teaching, accountancy, social work, banking and the armed forces.
6. You may also be subject to further criminal records checks (before and/or after you complete your course) by any prospective employers who will make their own assessments regarding your fitness to practice in the relevant profession.
7. if these issues are in any way relevant to you, you should obtain further advice from appropriate bodies. UCAS will not be able to assist you in this respect.
8. you will also be required to complete documentation and maintain a registration with the Independent Safeguarding Authority (ISA) which will become operational from the Autumn 2008. The ISA scheme is designed to allow universities and colleges to identify any individual that is barred from working with children and vulnerable adults, including elderly or sick people.
You may find the details below useful.

<table>
<thead>
<tr>
<th>Where the course is offered</th>
<th>Agency</th>
<th>Website address</th>
</tr>
</thead>
<tbody>
<tr>
<td>England and Wales</td>
<td>Criminal Records Bureau</td>
<td><a href="http://www.crb.gov.uk">www.crb.gov.uk</a></td>
</tr>
<tr>
<td>Scotland</td>
<td>Scottish Criminal Record Office Disclosure Service</td>
<td><a href="http://www.disclosurescotland.co.uk">www.disclosurescotland.co.uk</a></td>
</tr>
<tr>
<td>Northern Ireland</td>
<td>Access Northern Ireland</td>
<td><a href="http://www.accessni.gov.uk">www.accessni.gov.uk</a></td>
</tr>
<tr>
<td></td>
<td>Independent Safeguarding Authority (ISA)</td>
<td><a href="http://www.isa.gov.org.uk">www.isa.gov.org.uk</a></td>
</tr>
</tbody>
</table>

**Convictions after you have applied**
If you are convicted of a relevant criminal offence after you have applied, you must tell us. Do not send details of the offence; simply tell us that you now have a relevant criminal conviction. We may then ask you for more details.