

Inter-Library Loan Request Form

Have you checked the catalogue? You will not be refunded if the item is in stock.
One request per form only.

Name:

Department:

UB Number:

Academic Staff PG / R PG / T U G UG (1st / 2nd year)

Books to be collected from:

J. B. Priestley Library (main campus) Management Library

All photocopies will be supplied **electronically**, where possible. You **must** read the purple 'Secure Electronic Delivery' leaflet and ensure you can open the test document before attempting to open a supplied request. If a request is **not** available electronically, we may be able to supply a hard copy. Please choose your preferred delivery method.

Print copy to contact address (as given on e:Vision)

Print copy to department

If you are on a Distance Learning programme, please check this box

NB: Details of delivery address may be passed to supplying libraries.

Book

Author:

Title:

Publisher:

Year: Edition: ISBN:

Report number:

Chapter

Author:

Title:

Publisher:

Year: Edition: ISBN:

Chapter author:

Chapter title:

Pages:

Journal

Article title:

Article author:

Journal title:

Year: Volume: Part / Issue: Pages:

ISSN:

Conference

Paper title:

Paper author:

Conference title:

Conference editor / sponsor:

Year: Pages:

Place of conference:

ISBN:

Thesis

Author:

Title:

Year:

University:

Type of degree:

Copyright declaration

I declare that:

- I have not previously been supplied by you or any other librarian with a copy of the material above, or, in the case of a periodical article, with a copy of another article in the same issue of the periodical.
- I will not use any copy supplied to me except for research for a non-commercial purpose or private study and will not supply a copy of it to any other person, and
- To the best of my knowledge no other person with whom I work or study has made or intends to make, at or about the same time as this request, a request for substantially the same material for substantially the same purpose.

I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I had made the copy myself.

I agree to the copyright declaration above.