

Module Details	
Module Title:	Exploring Study Skills for University
Module Code:	SAC3018-B
Academic Year:	2019-20
Credit Rating:	20
School:	School of Social Sciences
Subject Area:	Sociology and Criminology
FHEQ Level:	FHEQ Level 3
Pre-requisites:	
Co-requisites:	

Contact Hours	
Type	Hours
Lectures	44
Seminar	22
Tutorials	12
Directed Study	122

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Academic Year (Sept - May)

Module Aims
<ol style="list-style-type: none"> 1. To provide the academic skills needed to support successful study at foundational and undergraduate degree level. 2. To introduce students to the foundational principles of study in various areas of university. 3. To develop the ability to collect and provide evidence of academic development to support future academic work and career opportunities. 4. To develop an understanding of aspects of culture and institutions in UK society which may influence the health and wellbeing of student progression

Outline Syllabus

To ensure students have an overview of:

Academic Writing: including using argument, logic, evidence and evaluation techniques, as well as writing academically and critically using subject-specific language.

Exploring different communication and writing styles: including reflective, descriptive and evaluative writing.

Engaging with virtual learning environments and research tools and using academic libraries effectively as research hubs.

Assessment planning, including drafting, editing and proof-reading essays, referencing and preparation for examinations. Development planning and evidencing achievement.

Skills in collaborative working.

Effective interpretation and use of both qualitative and quantitative research data.

Effective reading, note-taking and researching and reviewing appropriate literature within your academic discipline

An understanding of contemporary culture and institutions in UK society and how various factors may influence university and work life.

Learning Outcomes

1	Apply basic principles and good practice in academic writing, including distinguishing between reflective, critical, evaluative and descriptive writing.
2	Employ effective research and reading strategies including finding appropriate material and using a critical approach.
3	Use the additional processes of the higher education learning environment at Bradford, such as electronic essay submission and use of virtual learning environments.
4	Discover, recognise and use substantive sources of academic information, evaluating them for scholarly significance and critical analysis in your chosen discipline.
5	Be able to plan your future development and evidence achievement throughout your course.
6	Understand the range of disciplines in University of Bradford and the importance of multi-disciplinary research.
7	Identify learning strategies to support progression onto undergraduate study.
8	Understand best practice for group work and leadership and demonstrate independent learning and ability to problem solve.
9	Explore and understand both the history and contemporary ideas of culture and institutions of UK society.

Learning, Teaching and Assessment Strategy

Major academic skills common to university disciplines will be taught through lectures.

Discipline-specific skills will be introduced through library-based workshops, Tutor led Seminars, individual tutorials with Personal Tutors and independent based learning.

For this module you will be assessed on both group work and individual academic ability in writing and presentation:

- Your awareness of your responsibility, as a learner, to engage with learning opportunities in order to maximise your personal and academic development, employment capabilities and career management skills.
- How you make knowledge work: by engaging with varied learning processes, including

collaborative and group based learning, technology-enhanced learning, real-world and experiential learning.

- Being able to demonstrate organisation skills both in group work and as an individual, as a capacity for longer term personal development.

- Good citation and referencing skills using the Harvard Style of referencing.

Mode of Assessment				
Type	Method	Description	Length	Weighting
Summative	Presentation	Group presentations with content selected from a list of chosen topics relative to the module; SUPPLEMENTARY Individual written reflection 1000 words	15 minutes	50%
Summative	Coursework	Completion of portfolio showing key academic and discipline skills, taken from the work sheets completed during the semester and showing awareness of skills gained and development needed.	3000 words	50%
Formative	Coursework	Students will have the opportunity to discuss the portfolio and present their work sheets for feedback and provisional assessment during tutorial and seminar time.	time will be given in tutorials and seminars	%
Formative	Classroom test	Tests will be given throughout each semester in seminar sessions to test understanding and learning of specific topics	30 minutes for each	%

Reading List

To access the reading list for this module, please visit <https://bradford.rl.talis.com/index.html>.

Please note:

This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.