CENTRAL AND EASTERN EUROPEAN REVIEW

Notes for contributors

The editors of *Central and Eastern European Review* invite contributions in any field of the region's History. We are particularly interested in work that will appeal to a broad readership, although suitable specialised essays will be welcome too. In the end, we will decide to publish pieces based on the academic merit of any individual submission. We will consider full academic articles which will be subject to peer review as well as shorter, non-refereed communications which might, for instance, stimulate a debate or provide information about an on-going piece of doctoral research.

Suggestions for possible review articles will also be considered by the editors. Ideas should be forwarded to them via e-mail. We will also publish reviews of individual books.

Manuscripts should be submitted electronically in Word format to one of the designated editors. As a rule articles will be reviewed by two readers. The process will be completely anonymous.

Authors must recognise that, upon publication, copyright for their work passes to the editors of *Central and Eastern European Review*. With this said, the authors retain full moral and intellectual claim to their texts.

Central and Eastern European Review is a scholarly publication which intends to make public a wide array of academic ideas. As such, the views expressed in various articles remain those of the authors, not the editors. Since the journal is hosted on the web site of the School of Social and International Studies at the University of Bradford, it is appropriate to recognise explicitly that the journal will conform with the institution's commitment to a progressive attitude to social diversity and will recognise the intrinsic dignity of any given individual or group.

Text style

1. Articles (including footnotes) usually should be no longer than 10,000 words; but if you have a piece that is longer than that, the editors may be able to consider it for publication in any case.

2. Include a brief summary of the article at the start. This should be no longer than 250 words.

3. Articles should be divided into sections with sub-headings as appropriate.

4. Emphasis should be indicated by the use of italics.

5. The first line of each paragraph should be indented.

6. The entire manuscript should be submitted electronically with lines that are double spaced and leaving margins that are at least 1 1/2 inches wide. Do not justify right margins.

7. Page numbers should be centred at the top of each page.

8. Quotation marks should generally be single, unless indicating a quotation within a quotation in which case they should be double. Punctuation marks at the end of quotations should appear inside the closing quotation mark.

9. Footnotes should be provided at the bottom of each page.

10. Diagrams and illustrations should be presented as integral parts of the paper. They should be ready for posting to the web directly.

Referencing style

1. Journal articles, example:

A.Kauders, 'Catholics, the Jews and Democratization in Post-war Germany, Munich 1945-65,' *German History* 18 (2000) 461-84.

2. Authored books, example:

C.A.Macartney and A.W.Palmer, *Independent Eastern Europe.* London: Macmillan. 1962.

3. Essays in edited collections, example:

D.Crols, 'Old and New Minorities on the International Chessboard: from League to Union' in D.J.Smith (ed.), *The Baltic States and their Region. New Europe or Old?* Amsterdam: Rodopi. 2005.

Reviews

1. Reviews of single books normally should be between 400 and 800 words in length. Review articles will allow roughly 1,000 words per book.

2. Reviews should start by giving the title of the text under consideration as indicated in the section **Referencing Style**. The details should be provided in **bold**.

3. At the end of the review, the review author should provide his or her name and institution as indicated below, i.e. in italics and justified to the left.

Images submitted to the journal

Images may be submitted to the journal. They may be used in two ways.

1. To support an academic article. In this case they should be directly relevant to the study and not readily available elsewhere. They should have an academic or research value and should not be used solely for aesthetic reasons. Such images should be incorporated into the article according to the following example:

....

Image 1. Ewald Ammende.

Source: Rigasche Post, 19 April 1936

....

2. We are also happy to use images supplied by readers on the image page of the journal. Please contact an editor before supplying a photograph for such a purpose. It should have a clear value supportive of historical research. For instance it should: provide a previously unseen image; be an image of a historical monument, building or place; or conjure up a particular historical mood.

In any event, three things are vital when supplying images to the journal:
a. you must have the copyright to them.
b. they should not be calculated to cause offence.
c. they must be provided in such a way as to promote accessibility to the journal by disabled users. For example, when they are inserted into Word documents, authors should provide alternative text. To do this using Word 2003: i) right click on the image, ii) open the tab 'Web' and iii) insert the text.

Martyn Housden, University of Bradford. 19 January 2007.